

Received Date

**Standard Work Day and  
 Reporting Resolution for  
 Elected and Appointed Officials**

Please type or print clearly  
 in blue or black ink

Employer Location Code

3 0 6 2 2

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

**RS 2417-A**

(Rev.11/19)

# 22

BE IT RESOLVED, that the Town of Ghent / 30622 hereby established the following standard work days for these titles and will

(Name of Employer) (Location Code)

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Mark Portin	0563	R11564829	Town Justice	01/01/2020-12/31/2024	6	1.36	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
<b>Appointed Officials:</b>									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Michelle Radley, secretary/clerk of the governing board of the Town of Ghent, of the State of New York,  
 (Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 17th day of June, 2021  
 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Ghent on this 17th day of July, 2021,  
 (Name of Employer)

Michelle Radley  
 (Signature of Secretary or Clerk)

**Affidavit of Posting:** I, Michelle Radley being duly sworn, deposes and says that the posting of the Resolution began on June 17, 2021 and continued for at least 30 days. That the Resolution was available to the public on the:  
 (Name of Secretary or Clerk) (Date)

- Employer's website at: www.townofghent.org
- Official sign board at: Ghent Town Hall 2306 State Route 66 Ghent NY 10275
- Main entrance Secretary or Clerk's office at: \_\_\_\_\_

(seal)